

From: [Simmering, Lilly](#)
To: [Kim, Frank \(HOA\)](#)
Cc: [Wright, Dylan](#)
Subject: Re: Important update - Title IIIC - Elderly Nutrition Program Services RFP
Date: Tuesday, October 17, 2023 9:41:03 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Yes! And go work at Disneyland.

Get [Outlook for iOS](#)

From: Kim, Frank (HOA) <Frank.Kim@ocgov.com>
Sent: Tuesday, October 17, 2023 9:34:43 AM
To: Simmering, Lilly <Lilly.Simmering@ocgov.com>
Cc: Wright, Dylan <Dylan.Wright@occr.ocgov.com>
Subject: Re: Important update - Title IIIC - Elderly Nutrition Program Services RFP

We all resign at same time?

Get [Outlook for iOS](#)

From: Simmering, Lilly <Lilly.Simmering@ocgov.com>
Sent: Tuesday, October 17, 2023 9:34:09 AM
To: Kim, Frank (HOA) <Frank.Kim@ocgov.com>
Cc: Wright, Dylan <Dylan.Wright@occr.ocgov.com>
Subject: FW: Important update - Title IIIC - Elderly Nutrition Program Services RFP

FYI. Dylan and I have a plan.



Lilly Simmering
Deputy County Executive Officer
County of Orange
County Administration North
400 W. Civic Center Drive, Fifth Floor
Santa Ana, CA 92701
Office: (714) 834-6234
Cell: (714) 294-4492
www.ocgov.com

From: Gore, Rita <rita.gore@occr.ocgov.com>
Sent: Tuesday, October 17, 2023 9:33 AM
To: Atkinson, Cymantha (OCCR) <Cymantha.Atkinson@occr.ocgov.com>; Ken Higman

<Ken.Higman@gmail.com>; LaVal Brewer <lbrewer@sco-oc.org>; Maruta, Lillian <Lillian.Maruta@occr.ocgov.com>; Mershon, Rachel <rmershon@ochca.com>; Ott, Adriana <Adriana.Ott@occr.ocgov.com>; Simmering, Lilly <Lilly.Simmering@ocgov.com>
Subject: Important update - Title IIIC - Elderly Nutrition Program Services RFP

Good morning everyone,

I have an important update to provide.

Viet America Society (VAS) withdrew their bid and will no longer be considered during the evaluation nor for a contract.

If you have completed VAS review, you may keep the scoresheets for your records. No need to send them to me.

Thank you. Feel free to reach out to me if you have any questions.

Regards,
Rita

Rita Gore
Procurement Contract Analyst
Office: 714-480-2873
601 N Ross St, 6th Floor
Santa Ana, CA 92701



Rita Gore

From: Gore, Rita <rita.gore@occr.ocgov.com>
Sent: Monday, October 16, 2023 1:18 PM
To: Atkinson, Cymantha (OCCR) <Cymantha.Atkinson@occr.ocgov.com>; Ken Higman <Ken.Higman@gmail.com>; LaVal Brewer <lbrewer@sco-oc.org>; Maruta, Lillian

<Lillian.Maruta@occr.ocgov.com>; Mershon, Rachel <rmershon@ochca.com>; Ott, Adriana <Adriana.Ott@occr.ocgov.com>; Simmering, Lilly <Lilly.Simmering@ocgov.com>

Subject: Reminders re: Title IIIC - Elderly Nutrition Program Services RFP

Good afternoon everyone,

I trust this email finds you well and that you all had a good restful weekend.

I would like to provide a few friendly reminders;

- Please send me your completed scoresheets, via email, by 3 pm, tomorrow, October 17
- We are scheduled to meet to go over the scores on Wednesday, October 18 from 9:30 – 11: am
- Please keep detailed notes as you complete the score sheets, it will be helpful to have strengths and weaknesses listed.
- This solicitation requires that we interview candidates that the group feels should go to the next step of the process.
 - When we meet on Wednesday, please be prepared to come up with 3-5 interview question/s
 - We will ask the same questions to all the candidates.

I hope this helps. Feel free to reach out to me if you have any questions.

See you on Wednesday!

Regards,
Rita Gore



COMMUNITY
RESOURCES







OPENGOV

The County is transitioning to
a New Solicitation
SYSTEM!!!! (OPENGOV).

CLICK HERE TO SIGN UP

so you

don't miss future

opportunities!



From: [McClure, Louis](#)
To: [Gardea, Christine](#)
Subject: RE: Viet America Society \$3M payment
Date: Thursday, August 17, 2023 11:33:58 AM
Attachments: [image002.png](#)

Nice, thanks!



Louis McClure

Finance Team Lead
CEO Budget
County Administration North
400 West Civic Center Drive
Santa Ana, CA 92701
Office: (714) 834-5999 | Mobile: (714) 380-8079

From: Gardea, Christine <Christine.Gardea@ocgov.com>
Sent: Thursday, August 17, 2023 11:33 AM
To: McClure, Louis <Louis.McClure@ocgov.com>
Subject: FW: Viet America Society \$3M payment

Done

Christine Gardea

CEO/Finance
Phone (714) 834-3014

From: Kim, Gina <gina.kim@ocgov.com>
Sent: Thursday, August 17, 2023 8:30 AM
To: Gardea, Christine <Christine.Gardea@ocgov.com>
Subject: Viet America Society \$3M payment

Good morning Christine,

The Viet America Society finalized yesterday. They should receive the payment Friday.

Thanks!

Gina Kim
Administrative Manager I
Office# 714-834-3749
CEO Finance Accounting
400 W. Civic Center Dr., 5th Floor, Santa Ana, CA 92701

ORANGE COUNTY
AUDITOR-CONTROLLER





From: [Gardea, Christine](#)
To: [McClure, Louis](#)
Subject: FW: Viet America Society \$3M payment
Date: Thursday, August 17, 2023 11:32:00 AM
Attachments: [1. GAX_017_CF24000006_1.pdf](#)

Done

Christine Gardea

CEO/Finance

Phone (714) 834-3014

From: Kim, Gina <gina.kim@ocgov.com>
Sent: Thursday, August 17, 2023 8:30 AM
To: Gardea, Christine <Christine.Gardea@ocgov.com>
Subject: Viet America Society \$3M payment

Good morning Christine,

The Viet America Society finalized yesterday. They should receive the payment Friday.

Thanks!

Gina Kim
Administrative Manager I
Office# 714-834-3749
CEO Finance Accounting
400 W. Civic Center Dr., 5th Floor, Santa Ana, CA 92701





**PAYMENT
REVIEW FORM**
Office of the Auditor-Controller

Document Description
DISTRICT DISCRETIONARY FUNDING 1st District

Payment ID
GAX-017-CF24000006, v1

PAYMENT HEADER INFORMATION

Created By:	chang.naomi2	Actual Amount:	3,000,000.00	Intercept Amount:	0.00
Created On:	08/16/23	Referenced Amount:	0.00	Default Intercept Fee Amount:	0.00
Modified By:	chang.naomi2	Retainage Amount:	0.00	Supplementary Intercept Fee Amt:	0.00
Modified On:	08/16/23	Discount Amount:	0.00	Payment Amount:	3,000,000.00
Record Date:		Penalty/Interest Amount:	0.00	Closed Amount:	0.00
Closed Date:		Withheld Amount:	0.00	Open Amount:	3,000,000.00

VENDOR 1: VC0000022198 - VIET AMERICA SOCIETY

8907 WARNER AVE STE 135
HUNTINGTON BEACH CA 92647-5081

Disbursement Format: CCD
HDCD:

Vendor Line Amount: \$3,000,000.00
Scheduled Payment Date: 08/16/23
Single Payment: Yes

ACCOUNTING LINE INFORMATION

LINE	BANK CD	FUND	DEPT	BUD CTRL	UNIT	BSA/ OBJ/ REV	SBSA/ SOBJ/ SREV	DBSA/DOBJ/ DREV	JOB NUMBER	INVOICE NO	LINE TOTAL
1	02	12M	017	12M	7700	2400		B027		08-15-2023	3,000,000.00
INVOICE #: 08-15-2023											TOTAL: \$3,000,000.00

8/16/23

From: [Kim, Gina](#)
To: [Gardea, Christine](#)
Subject: RE: Viet America Society \$3M payment
Date: Thursday, August 17, 2023 9:57:16 AM

You are very welcome!

Gina Kim
Administrative Manager I
Office# 714-834-3749
CEO Finance Accounting
400 W. Civic Center Dr., 5th Floor, Santa Ana, CA 92701

ORANGE COUNTY
AUDITOR-CONTROLLER



From: Gardea, Christine <Christine.Gardea@ocgov.com>
Sent: Thursday, August 17, 2023 9:56 AM
To: Kim, Gina <gina.kim@ocgov.com>
Subject: RE: Viet America Society \$3M payment

You guys are awesome!!! Thanks

Christine Gardea
CEO/Finance
Phone (714) 834-3014

From: Kim, Gina <gina.kim@ocgov.com>
Sent: Thursday, August 17, 2023 8:30 AM
To: Gardea, Christine <Christine.Gardea@ocgov.com>
Subject: Viet America Society \$3M payment

Good morning Christine,

The Viet America Society finalized yesterday. They should receive the payment Friday.

Thanks!

Gina Kim
Administrative Manager I
Office# 714-834-3749
CEO Finance Accounting
400 W. Civic Center Dr., 5th Floor, Santa Ana, CA 92701

ORANGE COUNTY
AUDITOR-CONTROLLER





**PAYMENT
REVIEW FORM**
Office of the Auditor-Controller

Document Description
DISTRICT DISCRETIONARY FUNDING 1st District

Payment ID
GAX-017-CF24000006, v1

PAYMENT HEADER INFORMATION

Created By:	chang.naomi2	Actual Amount:	3,000,000.00	Intercept Amount:	0.00
Created On:	08/16/23	Referenced Amount:	0.00	Default Intercept Fee Amount:	0.00
Modified By:	chang.naomi2	Retainage Amount:	0.00	Supplementary Intercept Fee Amt:	0.00
Modified On:	08/16/23	Discount Amount:	0.00	Payment Amount:	3,000,000.00
Record Date:		Penalty/Interest Amount:	0.00	Closed Amount:	0.00
Closed Date:		Withheld Amount:	0.00	Open Amount:	3,000,000.00

VENDOR 1: VC0000022198 - VIET AMERICA SOCIETY

8907 WARNER AVE STE 135
HUNTINGTON BEACH CA 92647-5081

Disbursement Format: CCD
HDCD:

Vendor Line Amount: \$3,000,000.00
Scheduled Payment Date: 08/16/23
Single Payment: Yes

ACCOUNTING LINE INFORMATION

LINE	BANK CD	FUND	DEPT	BUD CTRL	UNIT	BSA/ OBJ/ REV	SBSA/ SOBJ/ SREV	DBSA/DOBJ/ DREV	JOB NUMBER	INVOICE NO	LINE TOTAL
1	02	12M	017	12M	7700	2400		B027		08-15-2023	3,000,000.00
INVOICE #: 08-15-2023											TOTAL: \$3,000,000.00

8/16/23

From: [Gardea, Christine](#)
To: [CEO Accounts Payable Input](#)
Cc: [McClure, Louis](#)
Subject: VIET AMERICA SOCIETY 08-15-2023
Date: Tuesday, August 15, 2023 9:23:00 AM
Attachments: [Payment Request Form - Viet America Society Signed.pdf](#)
[image001.png](#)

Good morning,

Please see attached payment request. Is it possible to rush this invoice, it needs to be paid before August 25.

Thank you!



Christine Gardea

Finance Analyst

County Executive Office | Budget & Finance

County Administration North

400 W. Civic Center Dr., 5th Floor

Santa Ana, CA 92701

Office: (714) 834-3014 | Cell: (657) 799-6380

www.orangecountycabonds.com

RUSH



County of Orange Payment Request Form

To: COUNTY OF ORANGE
AUDITOR-CONTROLLER
P.O. BOX 567
SANTA ANA, CALIFORNIA 92702

PAYMENT REQUEST OF	
NAME - PLEASE PRINT OR TYPE	Viet America Society ✓
DBA (DOING BUSINESS AS) - PLEASE PRINT OR TYPE	
STREET ADDRESS	8907 Warner Ave, STE 135 ✓
CITY AND ZIP CODE	Huntington Beach, CA 92647 ✓
TAXPAYER IDENTIFICATION NUMBER	

AUTHORIZATION TO PAY PAYMENT REQUEST

Minute Order Date Jun 27, 2023 ✓ County Ordinance No. _____ Vendor/ VC0000022198 ✓
 Board Resolution # 23-086 ✓ Encumbrance No. _____ Other Agenda Item #76 ✓

DATE	DESCRIPTION	AMOUNT
Aug 15, 2023	Distribution of District Discretionary Project funds for the First District as approved by the Board of Supervisors on 06/27/2023 Payment to: Viet America Society ✓ Please contact Christine Gardea (714-834-3014) with any questions.	\$3,000,000.00
TOTAL		\$3,000,000.00

DEPARTMENT'S USE -- COMPLETE IN DETAIL

FUND	DEPT	BUDGET CTRL	UNIT	OBJ REV BSA	SUB OBJ SUB BSA	DEPT OBJ DEPT BSA	JOB NUMBER	AMOUNT
12M	017	12M	7700	2400		B027		\$3,000,000.00 ✓
TOTAL PAYMENT								\$3,000,000.00

I HEREBY CERTIFY THAT THIS PAYMENT OR REFUND REQUEST IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY:

EXPENDITURES AUTHORIZED AND APPROVED BY:

VENDOR SIGNATURE

Louis McClure

DEPARTMENT AUTHORIZED SIGNER

Louis McClure

Aug 15, 2023

PRINT NAME

DATE

PRINT NAME

DATE

AGREEMENT BETWEEN THE COUNTY OF ORANGE AND VIET AMERICA SOCIETY, INC. DISTRICT DISCRETIONARY FUNDING

This Agreement (the “Agreement”) is made and entered into by and between the County of Orange, a political subdivision of the State of California, hereinafter referred to as “County,” and Viet America Society, Inc., a California nonprofit corporation, as “Grantee,” with the County and Grantee referred to as “Party,” or collectively as “Parties.”

Recitals

On June 27, 2023, the Orange County Board of Supervisors authorized the allocation of County discretionary funds under Government Code section 26227 for District Discretionary Projects benefitting County residents;

The Board of Supervisors authorized the use of district discretionary funds for programs providing healthcare, housing assistance, workforce development, education, childcare, infrastructure projects and equipment, and meal gap programs; benefit monies to local governments including school districts, and/or non-profits; programs aiding veterans and residents experiencing or at risk of homelessness; and economic support, including arts-related small businesses and non-profit organizations that support local programs around the County;

Grantee provides a Senior Congregant Meal Program to provide meals to seniors and residents with disabilities; and

To assist Grantee in its effort to provide the Senior Congregant Meal Program, the Parties have agreed that the County will transfer the Grant Amount described herein to Grantee.

Accordingly, the Parties mutually agree as follows:

1. **TERM OF AGREEMENT.** The term of this Agreement begins on the date when fully executed by the Parties, and terminates on June 30, 2024, or when all the Parties’ obligations under this Agreement are fully satisfied, whichever occurs earlier.
2. **PAYMENT AND USE OF GRANT AMOUNT.**
 - a. The County will issue a one-time contribution to the Grantee of \$3,000,000 (“Grant Amount”) within 10 business days of the full execution of this Agreement. It is understood that the County makes no commitment to fund this Agreement beyond the terms set forth herein.
 - b. All of Grantee’s expenditures of the Grant Amount must be for costs associated with the Senior Congregant Meal Program and consistent with the attached Scope of Services.

c. Grantee must utilize the Grant Amount in accordance with all applicable Federal, State, and local laws and regulations, including labor, wages, hours, and other conditions of employment. Grantee must comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement.

d. None of the funds, materials, property, or services provided directly or indirectly under this Agreement may be used for any political activity, or to further the election or defeat of any candidate for public office. Funds provided under this Agreement may not be used for any purpose designed to support or defeat any pending legislation or administrative regulation. None of the funds provided under this Agreement may be used for inherently religious activities such as worship, religious instruction, or proselytization.

3. **COMPLIANCE WITH GRANT REQUIREMENTS.** The Grant Amount must be used solely for the purposes identified in Paragraph 2 of this Agreement. Grantee shall immediately return to the County any funds Grantee has used in a manner that is inconsistent with Paragraph 2 of this Agreement. Grantee shall return to the County by July 31, 2026, any funds Grantee has not used by June 30, 2026. The provisions of this paragraph shall survive termination of this Agreement.

4. **CERTIFICATION.** Grantee hereby certifies that the following statements and responses are true:

a. The Grantee is an organization whose mission includes serving the Orange County community in healthcare, housing assistance, workforce development, education, arts, childcare, infrastructure projects, or meal gap programs.

b. The Grantee will use the Grant Amount for eligible expenses as described in Paragraph 2 above.

5. **RECORDS MAINTENANCE.** Grantee shall maintain records in their original form in accordance with requirements prescribed by the County with respect to all matters specified in this Agreement. Original forms are to be maintained on file for all documents specified in this Agreement. Such records must be retained for a period of four years after termination of this Agreement and after final disposition of all pending matters. "Pending matters" include, but are not limited to, an audit, litigation or other actions involving records. Records, in their original form pertaining to matters covered by this Agreement, must be retained within Orange County unless the County authorizes in writing their removal from Orange County.

6. **RECORDS INSPECTION.** At any time during normal business hours and as often the County may deem necessary, Grantee must make available for

examination all its records with respect to all matters covered by this Agreement. The County has the authority to audit, examine and make excerpts or transcripts from records, including all Grantee's invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement. Grantee agrees to provide any reports requested by the County regarding performance of this Agreement. With respect to inspection of Grantee's records, the County may require that Grantee provide supporting documentation to substantiate Grantee's expenses with respect to the Grantee's use or expenditure of monies provided by the County to the Grantee under this Agreement.

7. **FINAL REPORT.** Upon the earlier of Grantee's use of the entirety of the Grant Amount or June 30, 2026, Grantee shall provide a report to the County that shall identify the expenses paid from the Grant Amount. The Grantee shall provide a certification signed by its President that the statements contained in the report are true and that the expenditures described in the report comply with the uses permitted under Paragraph 2. Grantee shall maintain supporting documentation for the report consistent with the requirements of Paragraph 5.
8. **INDEPENDENT CONTRACTOR.** The Grantee shall be considered an independent contractor and neither the Grantee, its employees, nor anyone working under the Grantee shall be considered an agent or an employee of County. Neither the Grantee, its employees, nor anyone working under the Grantee shall qualify for workers' compensation or other fringe benefits of any kind through County.
9. **PERMITS, LICENSES, APPROVALS, AND LEGAL OBLIGATIONS.** Grantee shall be responsible for obtaining all permits, licenses, and approvals required for performing any work under this Agreement. Grantee shall be responsible for observing and complying with any applicable Federal, State, or local laws, or rules or regulations affecting any such work. Grantee shall provide copies of permits and approvals to the County upon request.
10. **CONFLICT OF INTEREST.** The Grantee shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the best interests of the County. This obligation shall apply to the Grantee, the Grantee's employees, agents, and subcontractors. The Grantee's efforts shall include, but not be limited to establishing precautions to prevent its employees, agents, and subcontractors from providing or offering gifts, entertainment, payments, loans or other considerations which could be deemed to influence or appear to influence County staff or elected officers from acting in the best interests of the County.
11. **INDEMNITY.** The Grantee shall indemnify, defend with counsel approved in writing by County, and hold County, its elected and appointed officials, officers, employees and agents and those special districts and agencies which County's

Board of Supervisors acts as the governing Board harmless from any claims, demands, or liability of any kind or nature, including personal injury or property damage, arising from or related to the Grantee's receipt of the Grant Amount under this Agreement. The provisions of this paragraph shall survive the termination of this Agreement.

13. **TERMINATION.** In addition to any other remedies or rights it may have by law, County has the right to immediately terminate this Agreement without penalty for cause or after 30 days' written notice without cause, unless otherwise specified. Cause shall be defined as any material breach of contract, any misrepresentation or fraud on the part of the Grantee. Exercise by County of its right to terminate the Agreement shall relieve County of all further obligation.
14. **NOTICES.** All notices, requests, demands and other communications contemplated, called for, permitted, or required to be given hereunder shall be in writing. Any written communications shall be deemed to have been duly given upon actual in-person delivery, if delivery is by direct hand, or upon delivery on the actual day of receipt or no greater than four calendar days after being mailed by US certified or registered mail, return receipt requested, postage prepaid, whichever occurs first. The date of mailing shall count as the first day. All communications shall be addressed to the appropriate party at the address stated herein or such other address as the parties hereto may designate by written notice from time to time in the manner aforesaid.

Grantee:

Peter Pham, President
8907 Warner Ave., Suite 135
Huntington Beach, CA 92647
vietamericasociety@gmail.com
(714) 721-9845

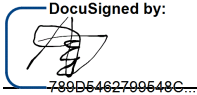
County:

Louis McClure, County Budget & Finance Office
400 W. Civic Center Dr., 5th Floor
Santa Ana, CA 92701-4062
Louis.McClure@ocgov.com
(714) 834-5999


15. **DEFAULTS.** Should either Party fail for any reason to comply with the contractual obligations of this Agreement within the time specified by this Agreement, the non-breaching Party reserves the right to terminate the Agreement.
16. **ATTORNEY FEES.** In any action or proceeding to enforce or interpret any provision of this Agreement, each Party shall bear its own attorney's fees, costs, and expenses.

- 17. **ENTIRE CONTRACT:** This Agreement contains the entire contract between the Parties with respect to the matters herein, and there are no restrictions, promises, warranties or undertakings other than those set forth herein or referred to herein. No exceptions, alternatives, substitutes, or revisions are valid or binding on the parties unless authorized by the Parties in writing.
- 18. **AMENDMENTS.** No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the Parties; and no exceptions, alternatives, substitutes, or revisions are valid or binding on County unless authorized by County in writing.
- 19. **SIGNATURES.** Separate copies of this Agreement may be signed by each of the Parties, and this Agreement will have the same force and effect as if the original had been signed by all the Parties. An electronic signature or electronic record of this Agreement or any amendment thereto shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement or any amendment thereto.

The Parties hereto have executed this Agreement on the day and year dated below.

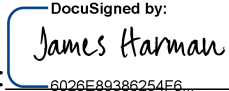
BY:  _____ DATED: 8/11/2023

Peter Pham, President
Viet America Society, Inc.

BY:  _____ DATED: 8/11/2023

Christine Gardea, Deputy Purchasing Agent
County Procurement Office
County of Orange, California

APPROVED AS TO FORM:
Office of the County Counsel
County of Orange, California

BY:  _____ DATED: 8/11/2023

Deputy County Counsel

ORANGE COUNTY BOARD OF SUPERVISORS
MINUTE ORDER
June 27, 2023

Submitting Agency/Department: County Executive Office

Adopt the FY 2023-24 Final Budget Resolution; establish District Attorney Special Appropriations and Vehicle Theft Task Force Special Funds; establish Sheriff Special Appropriations fund for Regional Narcotics Suppression Program; approve various Internal Services Fund billing rates; approve FY 2023-24 employee and employer retirement contribution rates; direct Human Resources Services to amend the Master Position Control; adopt resolutions authorizing temporary transfer of funds; approve FY 2023-24 County Events Calendar; adopt resolution approving Sponsorship Marketing Plan; approve FY

Continued on attached page...

The following is action taken by the Board of Supervisors:

APPROVED AS RECOMMENDED OTHER

APPROVED THE ADDITION OF AMERICAN LEGION, ORANGE COUNTY BAR ASSOCIATION, GUN BUY BACK, THANKSGIVING AND TURKEY/FOOD, SENIOR SUMMIT (WITH OFFICE OF AGING AS THE PARTNER ASSOCIATION), OCEAN INSTITUTE, JUNETEENTH, CULTURAL DANCE FESTIVALS AND PRIDE EVENTS TO

Continued on attached page...

Unanimous (1) DO: **Y** (2) SARMIENTO: **Y** (3) WAGNER: **Y** (4) CHAFFEE: **Y** (5) FOLEY: **Y**
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused; B.O.=Board Order

Documents accompanying this matter:

- Resolution(s) 23-086 - 23-091
- Ordinances(s)
- Contract(s)

Item No. 76

Special Notes:

Copies sent to:

CEO/Budget – Jaime Martinez

6/30/23



I certify that the foregoing is a true and correct copy of the Minute Order adopted by the Board of Supervisors, Orange County, State of California.
Robin Stieler, Clerk of the Board

By: 
Deputy

ORANGE COUNTY BOARD OF SUPERVISORS
MINUTE ORDER
June 27, 2023

The following is action taken by the Board of Supervisors:

APPROVED AS RECOMMENDED OTHER

Unanimous (1) DO: Y (2) SARMIENTO: Y (3) WAGNER: Y (4) CHAFFEE: Y (5) FOLEY: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused; B.O.=Board Order

2023-24 Charitable Organization Activities Plan and make related findings per Government Code Section 26227; adopt resolution designating United Way of Orange County to conduct FY 2023-24 Charitable Campaign and making related findings; approve FY 2023-24 Performance Audit Plan; direct Auditor-Controller to make related payments, reimbursements and budget adjustments; approve use of \$3 million per each Board of Supervisors office for District Discretionary Projects benefiting County residents; make related findings per Government Code Section 26227; and direct County Executive Officer or designee to negotiate and enter into agreements as necessary; and direct Auditor-Controller to make related payments; approve and adopt side letter agreements with Orange County Managers Association, Teamsters Local 952 and International Union of Operating Engineers to eliminate Retiree Medical Grant for new County employees, freeze Retiree Medical Grant for existing employees, and transition new and existing employees to County Health Reimbursement Arrangement Plan; and authorize Chief Human Resources Officer or designee to administer plans; authorize County Procurement Officer or Deputized designee to purchase Cash Alternatives, travel and food for non-employee County department clients receiving services, procure Court-ordered goods and services and develop and implement interim procedures for purchase of Cash Alternatives to be used by County departments and incorporate ongoing authority for purchases and services to 2024 Contract Policy Manual - All Districts

Item No. 76



I certify that the foregoing is a true and correct copy of the Minute Order adopted by the Board of Supervisors, Orange County, State of California.
Robin Stieler, Clerk of the Board

By: 
Deputy

MINUTE ORDER

The following is action taken by the Board of Supervisors:

APPROVED AS RECOMMENDED OTHER

Unanimous (1) DO: **Y** (2) SARMIENTO: **Y** (3) WAGNER: **Y** (4) CHAFFEE: **Y** (5) FOLEY: **Y**

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused; B.O.=Board Order

THE COUNTY EVENTS CALENDAR FOR DISTRICT 5; SUPERVISOR SARMIENTO ABSTAINED ON RECOMMENDED ACTION #1 AS IT PERTAINS TO THE SHERIFF'S AND DISTRICT ATTORNEY'S BASE BUDGETS AND EXPAND AUGMENTATIONS AND RELATED ACTIONS IN RECOMMENDED ACTIONS #2, #3 AND #8.

Item No. 76



I certify that the foregoing is a true and correct copy of the Minute Order adopted by the Board of Supervisors, Orange County, State of California.
Robin Stieler, Clerk of the Board

By: 
Deputy



Revision to ASR and/or Attachments

Date: June 21, 2023
To: Clerk of the Board of Supervisors
CC: County Executive Office
From: Frank Kim, Chief Executive Officer
Re: ASR Control #: 23-000536, Meeting Date 06/27/2023, Item No. # 76
Subject: Approve Fiscal Year 2023-24 Final Budget

Digitally signed by Frank Kim
 DN: cn=Frank Kim, ou=County
 of Orange, ou=CEO,
 email=frank.kim@ocgov.com
 , c=US
 Date: 2023.06.21 15:39:30
 +07'00'

RECEIVED
 2023 JUN 22 AM 8:48
 CLERK OF THE BOARD OF SUPERVISORS
 ORANGE COUNTY
 BOARD OF SUPERVISORS

Explanation:

The above-mentioned ASR is revised to include the results of the Board of Supervisors' non-binding straw votes and responses to Board Directives issued at the June 13, 2023, Public Budget Hearing and to add Recommended Actions No. 26, 27, 28 and 29 and revise 8 and 23.

Revised Recommended Action(s)

- 8. Direct Human Resource Services to adjust position counts ~~to reconcile with FY 2023-24 Public Budget Hearings straw votes~~ resulting in a net addition of 199 positions (196 regular and 3 limited-term), as detailed in Exhibit 9-B in Attachment A.
- 23. Approve the use of an amount not to exceed \$3 million per each Board of Supervisors Office for District Discretionary Projects benefiting County residents.
 - a. Find, per Government Code Section 26227, that the district discretionary expenditures will serve a public purpose and are deemed necessary to meet the social needs of County residents.
 - b. Authorize the use of district discretionary funds for programs providing healthcare, housing assistance, workforce development, education, childcare, infrastructure projects and equipment, and meal gap programs; grant monies to local governments including school districts, and/or non-profits; programs aiding veterans and residents experiencing or at risk of homelessness; and economic support, including arts-related small businesses and non-profit organizations that support local programs around the ~~Country~~County.
 - c. Authorize and direct the County Executive Officer or his designee to negotiate and enter into agreements as necessary to effectuate the purposes of the district discretionary funding allocation, including, but not limited to, execution of agreements with fund recipients, as identified by the District Supervisor.
 - d. Direct the Auditor-Controller to make related payments as necessary to effectuate the purposes of the district discretionary funding allocation, including, but not limited to Cal-Card, electronic fund transfers or check payments.

Added Recommended Action(s)

June 21, 2023

26. Authorize the County Procurement Officer or Deputized designee to purchase Cash Alternatives through December 31, 2023, and to incorporate ongoing authority for the purchase of Cash Alternatives into the 2024 Contract Policy Manual update; and direct County departments, if applicable, to develop written Departmental Cash Alternative Procedures to be effective January 1, 2024, that are consistent with the County Cash Alternative policy, and which set forth internal controls for the purchase and distribution of Cash Alternatives including procedures to ensure compliance with applicable tax requirements relating to the distribution of Cash Alternatives.
27. Direct and authorize the County Procurement Officer to develop and implement interim procedures for the purchase of Cash Alternatives to be used by County departments through December 31, 2023.
28. Authorize the County Procurement Officer or Deputized designee to purchase travel and food for non-employee County department clients receiving services from the County; and to incorporate ongoing authority for these purchases into the 2024 Contract Policy Manual update.
29. Authorize the County Procurement Officer or Deputized designee to procure Court-ordered goods and services and to incorporate ongoing authority for procurement of Court-ordered goods and services into the 2024 Contract Policy Manual update; and authorize the Auditor-Controller to make related payments.


Revised Attachments (attach revised attachment(s) and redlined copy(s))

Attachment A - FY 2023-24 Final Budget Resolution Package

Attachment B - FY 2023-24 Final Budget Resolution



Revision to ASR and/or Attachments

Date: June 20, 2023
To: Clerk of the Board of Supervisors
CC: County Executive Office
From: Frank Kim, Chief Executive Officer 
Re: ASR Control #: 23-000536, Meeting Date 06/27/2023, Item No. # 76
Subject: Approve Fiscal Year 2023-24 Final Budget

2023 JUN 20 PM 3:09
CLERK OF THE BOARD OF SUPERVISORS
ORANGE COUNTY
RECEIVED

Explanation:

To add Recommended Actions No. 24 and 25 to the ASR and replace Attachment L – FY 2023-24 Performance Audit Plan and add Attachment N - Tentative Agreement with Orange County Managers Association.

Added Recommended Action(s)

24. Approve and adopt the side letter agreements between the County of Orange and the Orange County Managers Association, Teamsters Local 952 and International Union of Operating Engineers to eliminate the Retiree Medical Grant for new County employees, freeze the Retiree Medical Grant for existing County employees, and transition new and existing employees to the County Health Reimbursement Arrangement Plan with the option for existing County employees to place the value of their Retiree Medical Grant in the County Health Reimbursement Arrangement Plan as detailed in Attachment N.

25. Authorize the Chief Human Resources Officer or designee, to administer both the Retiree Medical Plan and the County's Health Reimbursement Arrangement Plan to freeze the Retiree Medical Grant for existing Orange County Managers Association, Teamsters Local 952 and International Union of Operating Engineers represented and unrepresented employees and transition new and existing Orange County Managers Association, Teamsters Local 952 and International Union of Operating Engineers represented and unrepresented employees to the County Health Reimbursement Arrangement Plan as detailed in Attachment N.

Revised Attachments (attach revised attachment(s) and redlined copy(s))

Replace Attachment L, FY 2023-24 Performance Plan with revised version which includes an additional Performance Audit planned for the Auditor-Controller Department for the Department Head Transition and add Attachment N - Tentative Agreement with Orange County Managers Association.

76

Agenda Item



AGENDA STAFF REPORT

ASR Control 23-000536

23FS

MEETING DATE: 06/27/23

LEGAL ENTITY TAKING ACTION: Board of Supervisors

BOARD OF SUPERVISORS DISTRICT(S): All Districts

SUBMITTING AGENCY/DEPARTMENT: County Executive Office (Approved)

DEPARTMENT CONTACT PERSON(S): Jaime L. Martinez (714) 834-4104
Kim Engelby (714) 834-3530

SUBJECT: Approve Fiscal Year 2023-24 Final Budget

CEO CONCUR Concur	COUNTY COUNSEL REVIEW Approved Resolution to Form	CLERK OF THE BOARD Discussion 3 Votes Board Majority
-----------------------------	---	---

Budgeted: N/A **Current Year Cost:** N/A **Annual Cost:** N/A

Staffing Impact: See Staffing Impact **# of Positions:** **Sole Source:** N/A
Section

Current Fiscal Year Revenue: N/A

Funding Source: N/A

County Audit in last 3 years: No

Levine Act Review Completed: N/A

Prior Board Action: 6/13/2023 #1

RECOMMENDED ACTION(S):

1. Adopt the FY 2023-24 Final Budget Resolution inclusive of Exhibits 1 through 9, thereto, in Attachment A.
2. Pursuant to Government Code Section 29401 and within the appropriations requested for Department 026 and Fund 122, establish the FY 2023-24 District Attorney Special Appropriations Fund at \$170,000 and the Vehicle Theft Task Force Special Fund at \$80,000.
3. Pursuant to Government Code Section 29430 and within the appropriations requested for Department 060, Sheriff-Coroner, establish the FY 2023-24 Sheriff's Special Appropriations Fund for Budget Control 060, Sheriff-Coroner, at \$250,000 and for Fund 126, Regional Narcotics Suppression Program – Other, at \$250,000.
4. Approve the FY 2023-24 OC Information Technology Internal Service Fund billing rates effective July 1, 2023, as detailed on Exhibit 5 in Attachment A.
5. Approve the FY 2023-24 OC Fleet Services Internal Service Fund Internal Service Fund ISF billing rates effective July 1, 2023, as detailed on Exhibit 6 in Attachment A.

6. Approve the FY 2023-24 OC Printing and Graphics Internal Service Fund ISF billing rate, effective July 1, 2023, as detailed on Exhibit 7 in Attachment A.
7. Approve FY 2023-24 employee and employer retirement contribution rates effective July 1, 2023, as detailed on Exhibit 8 in Attachment A.
8. Direct Human Resource Services to adjust position counts to reconcile with FY 2023-24 Public Budget Hearings straw votes, as detailed in Exhibit 9 in Attachment A.
9. Adopt Resolution authorizing the temporary transfer of monies between the General Fund and Funds 275 and 279 in Attachment C.
10. Adopt Resolution authorizing the temporary transfer of monies between the General Fund and Funds 293 and 294 in Attachment D.
11. Adopt Resolution authorizing the temporary transfer of monies between the General Fund and Fund 400 in Attachment E.
12. Adopt Resolution authorizing the temporary transfer of monies between the General Fund and certain unapportioned Tax Funds 665, 668, 672, 673 and 674 in Attachment F.
13. Approve FY 2023-24 County Events Calendar, as set forth in Attachment G, and per Government Code Section 26227, find that the events therein will serve a public purpose of the County of Orange and will meet the social needs of the population of the County, including, but not limited to, the areas of health, law enforcement, public safety, rehabilitation, welfare, education and legal services, and the needs of physically, mentally and financially handicapped persons and aged persons; that County staff and resources may be used in furtherance of such events; and that County staff may solicit donations of funds and services for such events.
14. Adopt resolution approving the County of Orange Sponsorship Marketing Plan commencing on the date of execution by the Board, adopting the findings of the annual review for FY 2022-23, including FY 2021-22 events not previously reported, attached thereto inclusive of Exhibit A in Attachment H.
15. Authorize County agencies, departments and Board of Supervisors' offices to pursue marketing, sponsorships and fund-raising partnerships with non-profit organizations, private sector organizations and businesses in support of programs and events consistent with the County of Orange Sponsorship Program Marketing Plan.
16. Approve the Charitable Organization Activities Plan for FY 2023-24 outlined in Attachment I.
17. Find that the Charitable Organization Activities Plan for FY 2023-24, per Government Code Section 26227, will serve a public purpose of the County of Orange and is deemed to be necessary to meet the social needs of the population of the County, including, but not limited to, the areas of health, law enforcement, public safety, rehabilitation, welfare, education and legal services, and the needs of physically, mentally and financially handicapped persons and aged persons; that County staff and resources may be used in furtherance of such events; and that County staff may solicit donations of funds and services for such events.

- 76
18. Adopt resolution designating United Way of Orange County to conduct FY 2023-24 charitable campaign with County of Orange employees and pursuant to Government Code Section 1157.2 approving employee authorization of payroll deductions for the payment of contributions to United Way detailed in Attachment K.
 19. Approve FY 2023-24 Performance Audit Plan outlined in Attachment L.
 20. Direct the Auditor-Controller to make payment up to the percentage allocation identified in the FY 2023-24 Local Law Enforcement Allocation table, as detailed in Attachment M, from County Executive Office, Budget Control 017, to the local non-County agencies upon receipt of a Payment Request Form from the County Executive Office.
 21. Direct the Auditor-Controller to reimburse the County Executive Office using the County Local Revenue Fund 2011 Community Corrections Subaccount for actual costs incurred for Reentry Services and other projects as jointly approved by the Community Corrections Partnership.
 22. Direct the Auditor-Controller to reimburse the County Executive Office using one-time Community Correction Partnership Planning/Training Funds in the County Local Revenue Fund 2011 Community Corrections Subaccount for actual costs incurred for the Community Corrections Coordinator as jointly approved by the Community Corrections Partnership.
 23. Approve the use of an amount not to exceed \$3 million per each Board of Supervisors Office for District Discretionary Projects benefiting County residents.
 - a. Find, per Government Code Section 26227, that the district discretionary expenditures will serve a public purpose and are deemed necessary to meet the social needs of County residents.
 - b. Authorize the use of district discretionary funds for programs providing healthcare, housing assistance, workforce development, education, childcare, infrastructure projects and equipment, and meal gap programs; grant monies to local governments including school districts, and/or non-profits; programs aiding veterans and residents experiencing or at risk of homelessness; and economic support, including arts-related small businesses and non-profit organizations that support local programs around the County.
 - c. Authorize and direct the County Executive Officer, or his designee, to negotiate and enter into agreements as necessary to effectuate the purposes of the district discretionary funding allocation, including, but not limited to, execution of agreements with fund recipients, as identified by the District Supervisor.
 - d. Direct the Auditor-Controller to make related payments as necessary to effectuate the purposes of the district discretionary funding allocation, including, but not limited to Cal-Card, electronic fund transfers or check payments.

SUMMARY:

As directed during the FY 2023-24 Public Budget Hearing, the FY 2023-24 Final Budget for the County of Orange is submitted for adoption pursuant to the Government Code Section 29000 at seq. and approval of the FY 2023-24 County Event Calendar will provide a master calendar of events to promote County

programs, serve a public purpose of the County of Orange and meet the social needs of the County population.

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BACKGROUND INFORMATION:

FY 2023-24 Final Budget

Attachment A - FY 2023-24 Final Budget Resolution Package, inclusive of Exhibits numbered 1 through 9, presents detailed information for the FY 2023-24 Final Budget, as directed during the FY 2023-24 Public Budget Hearings on June 13, 2023. Copies are available with the Clerk of the Board.

FY 2023-24 County Events Calendar

On June 23, 2015, the Board of Supervisors (Board) approved the County Event Policy and Procedure with the intent to plan and implement a master calendar of events to promote County programs to local residents. The FY 2023-24 County Events Calendar describes the updated events that have been planned at this time as Attachment G.

County of Orange Sponsorship Marketing Plan

Pursuant to Government Code Section 26110(2)(3), the Board shall annually review the County of Orange Sponsorship Marketing Plan (County Marketing Plan) and adopt the findings of that annual review by resolution. To assist the Board in its annual review of the County Marketing Plan, the County Executive Office (CEO) conducts a review of County events that made use of the County Marketing Plan during consideration of the County Events Calendar within the annual budget process. The results of CEO's review for FY 2022-23 are attached as Attachment H.

FY 2023-24 Charitable Activities Plan

On February 26, 2019, the Board adopted Resolution 19-011, which consolidated all previous Board direction and procedures relating to County departments' use and support of charitable organizations. The Board approved CEO alignment of the filing of annual reports and approval of County departments' planned activities in support of charitable organizations with the annual budgeting and budget adjustment reporting processes. Accordingly, the CEO instructed County departments to provide their planned activities by March 1 of each year, as part of the budget adoption process for each fiscal year beginning with FY 2019-20. The CEO seeks approval of the compiled planned activities in support of charitable organizations for FY 2023-24 (Attachment I), and recommends finding that those planned activities, per Government Code Section 26227, will serve a public purpose and are deemed necessary to meet the social needs of the population of the County. Any deviations from the planned activities for FY 2023-24 will be presented as part of the budget adjustment reporting process.

FY 2023-24 Performance Audit Plan

On June 26, 2018, with the adoption of the FY 2018-19 Budget, the Board deleted the Performance Audit positions and directed the County Executive Office to use approved appropriations for contracted performance audit services instead. The Board directed that going forward, the annual performance audit plan will be presented for Board consideration and approval with the budget development process,

allowing audit work to begin closer to the start of the fiscal year. Since then, the Board has annually approved the performance audit plans as part of the upcoming fiscal year's budget development process.

Community Corrections Partnership (CCP) (AB 109)

On February 24, 2023, the Community Corrections Partnership (CCP) unanimously approved the allocation and distribution of 2 percent of the 2011 Public Safety Realignment (AB 109) base funding received to the Local Law Enforcement at the entity level. As a result, the 2 percent allocation is estimated at \$2,446,687 based on the State's January Proposed Budget and by applying the approved allocation percentages as detailed in Attachment M.

FINANCIAL IMPACT:

N/A

STAFFING IMPACT:

Pending FY 2023-24 Public Budget Hearings.

ATTACHMENT(S):

- Attachment A - FY 2023-24 Final Budget Resolution Package
- Attachment B - FY 2023-24 Final Budget Resolution
- Attachment C - FY 2023-24 Resolution Funds 275-279
- Attachment D - FY 2023-24 Resolution Funds 293-294
- Attachment E - FY 2023-24 Resolution Fund 400
- Attachment F - FY 2023-24 Resolution Tax Unapportionment Funds
- Attachment G - FY 2023-24 County Events Calendar
- Attachment H - FY 2023-24 County Sponsorship Marketing Plan Resolution
- Attachment I - FY 2023-24 Charitable Organization Activities Plan
- Attachment J - Government Code Sections 26110, 26227, 29000-29009, 29400-29408, 29430-29441
- Attachment K - FY 2023-24 United Way Charitable Campaign Resolution
- Attachment L - FY 2023-24 Performance Audit Plan
- Attachment M - FY 2023-24 CCP Local Law Enforcement Allocation



From: [Gardea, Christine](#)
To: [Peter Pham](#)
Subject: RE: FW: County of Orange - First District Congregate Meal Program
Date: Friday, August 11, 2023 2:41:00 PM
Attachments: [Discretionary District Grant Agreement--Viet America Society.pdf](#)
[image001.png](#)

Received, thank you. We will get the payment process going.

Christine Gardea
CEO/Finance
Phone (714) 834-3014

From: Peter Pham <vietamericasociety@gmail.com>
Sent: Friday, August 11, 2023 2:24 PM
To: Gardea, Christine <Christine.Gardea@ocgov.com>
Subject: Re: FW: County of Orange - First District Congregate Meal Program

Attention: This email originated from outside the County of Orange. Use caution when opening attachments or links.

Hi Christine,

I just completed signing the form. Please let me know if you need anything else. Thank you.

Peter Pham
CEO
Viet America Society

On Fri, Aug 11, 2023 at 8:31 AM Gardea, Christine <Christine.Gardea@ocgov.com> wrote:

Good morning,
I've sent the grant agreement to you via DocuSign. Just wondering if you have any issues opening it or any other questions.
Thanks.

Christine Gardea
CEO/Finance
Phone (714) 834-3014

From: Gardea, Christine
Sent: Tuesday, August 8, 2023 1:03 PM
To: Peter Pham <vietamericasociety@gmail.com>
Subject: RE: FW: County of Orange - First District Congregate Meal Program

Received, thank you. I just sent the grant agreement to you for review/signature via DocuSign. Please reach out if you have any questions. Thanks.

Christine Gardea
CEO/Finance
Phone (714) 834-3014

From: Peter Pham <vietamericasociety@gmail.com>
Sent: Monday, August 7, 2023 4:22 PM
To: Gardea, Christine <Christine.Gardea@ocgov.com>
Subject: Re: FW: County of Orange - First District Congregate Meal Program

Attention: This email originated from outside the County of Orange. Use caution when opening attachments or links.

Hello Christine,

Attached is the form for our contract. Please let me know if you need any additional information.
Thank you.

Peter Pham
CEO
Viet America Society

On Thu, Aug 3, 2023 at 3:37 PM Gardea, Christine <Christine.Gardea@ocgov.com> wrote:

Hi Peter
Just wanted to reach out again about the disclosure form. We need that before we can send the agreement. Feel free to reach out if you have any questions.
Thank you.

Christine Gardea
CEO/Finance
Phone (714) 834-3014

From: Gardea, Christine
Sent: Tuesday, August 1, 2023 8:31 AM
To: Peter Pham <vietamericasociety@gmail.com>
Subject: RE: County of Orange - First District Congregate Meal Program

Hi Peter,
Thanks for sending the contact information for DocuSign, I will send the agreement today. We will need the attached form for our records before we can finalize the agreement..

Christine Gardea
CEO/Finance
Phone (714) 834-3014

From: Peter Pham <vietamericasociety@gmail.com>
Sent: Monday, July 31, 2023 3:26 PM

To: Gardea, Christine <Christine.Gardea@ocgov.com>

Subject: Re: County of Orange - First District Congregate Meal Program

Attention: This email originated from outside the County of Orange. Use caution when opening attachments or links.

Hello Christine,

Please email the document to this email address, vietamericasociety@gmail.com. Thank you.

Peter Pham
CEO
Viet America Society

On Thu, Jul 27, 2023 at 2:02 PM Gardea, Christine <Christine.Gardea@ocgov.com> wrote:

Good afternoon,

The First District Supervisor's office has notified us that they are requesting to provide grant funding to Viet America Society for a meal gap program. We are currently finalizing the grant agreement with County Counsel. Executing the contract will be performed via DocuSign to expedite the process. To ensure we are sending the agreement to the correct email address, can you please confirm the address the document should be emailed to for signature?

Beginning January 1st, the County has implemented a Campaign Contribution Disclosure policy to comply with Levine Act requirements. Please see attached and email me a signed copy of the form.

Feel free to reach out if you have any questions. Thank you.



Christine Gardea

Finance Analyst

County Executive Office | Budget & Finance

County Administration North

[400 W. Civic Center Dr., 5th Floor](#)

[Santa Ana, CA 92701](#)

[Office: \(714\) 834-3014](#) | Cell: (657) 799-6380

www.orangecountycabonds.com



From: [DocuSign System](#) on behalf of [DocuSign via DocuSign](#)
To: [Gardea, Christine](#)
Subject: Completed: Complete with DocuSign: Discretionary District Grant Agreement--Viet America Society.pdf
Date: Friday, August 11, 2023 2:39:26 PM

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DocuSign



Your document has been completed.

[VIEW COMPLETED DOCUMENT](#)

All signers completed Complete with DocuSign: Discretionary District Grant Agreement--Viet America Society.pdf

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From: [DocuSign System](#) on behalf of [Christine Gardea via DocuSign](#)
To: [Gardea, Christine](#)
Subject: Complete with DocuSign: Discretionary District Grant Agreement--Viet America Society.pdf
Date: Friday, August 11, 2023 2:32:09 PM

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DocuSign



Christine Gardea sent you a document to review and sign.

[REVIEW DOCUMENT](#)

Christine Gardea

christine.gardea@ocgov.com

Hello, Please see attached Grant Agreement between Viet America Society and the County of Orange. Please email me if you have any questions. Thank you.

Do Not Share This Email

This email contains a secure link to DocuSign. Please do not share this email, link, or access code with others.

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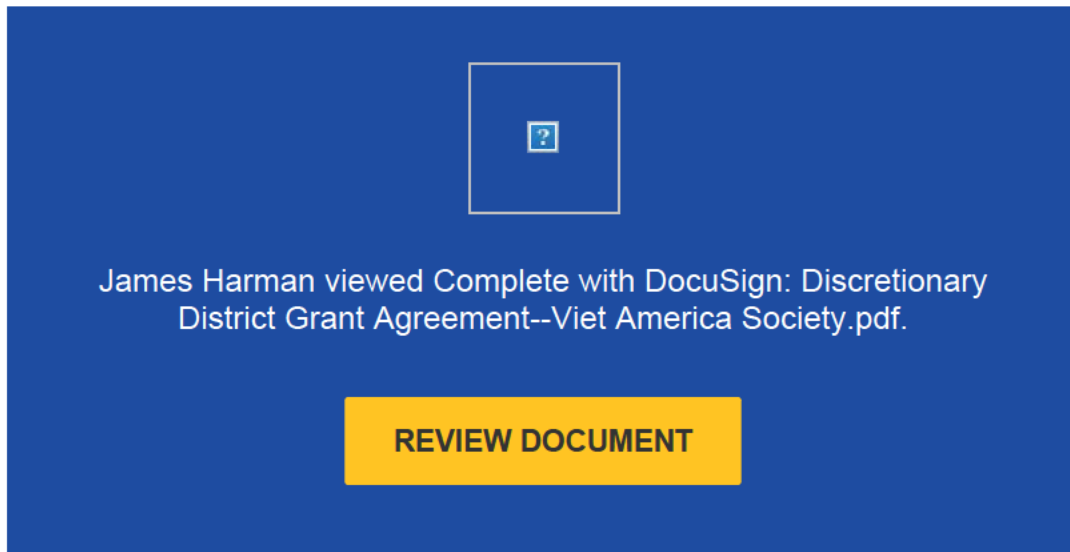
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From: [DocuSign System](#) on behalf of [DocuSign via DocuSign](#)
To: [Gardea, Christine](#)
Subject: James Harman viewed Complete with DocuSign: Discretionary District Grant Agreement--Viet America Society.pdf
Date: Friday, August 11, 2023 2:31:51 PM

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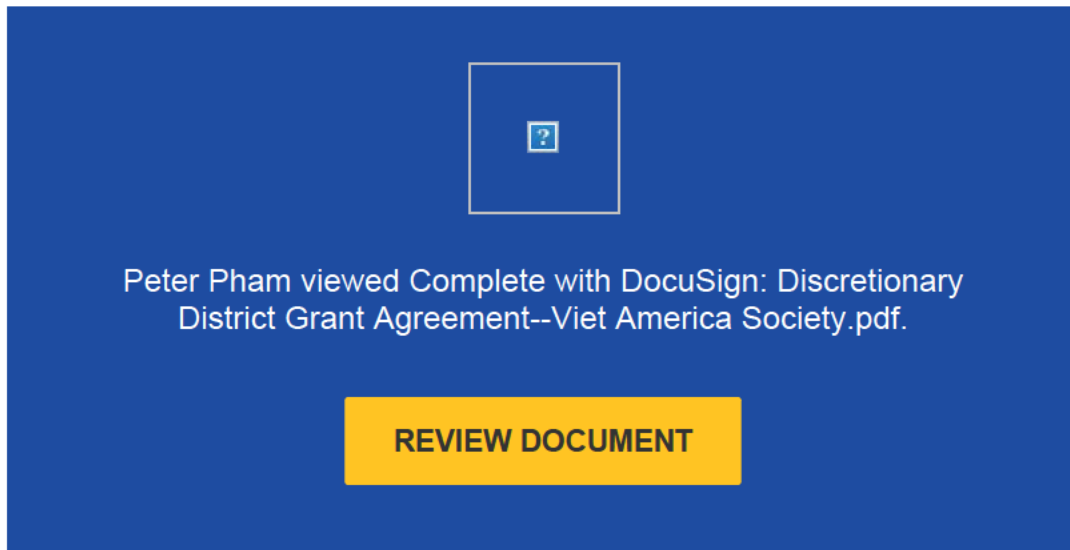
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To: [Gardea, Christine](#)
Subject: Peter Pham viewed Complete with DocuSign: Discretionary District Grant Agreement--Viet America Society.pdf
Date: Friday, August 11, 2023 2:21:03 PM

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A large blue rectangular banner with a white question mark icon in the center. Below the icon, the text reads "Peter Pham viewed Complete with DocuSign: Discretionary District Grant Agreement--Viet America Society.pdf." At the bottom center of the banner is a yellow button with the text "REVIEW DOCUMENT" in black, uppercase letters.

At 8/11/2023 2:20:57 PM PDT, Peter Pham opened and viewed your documents, Discretionary District Grant Agreement--Viet America Society.pdf.

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professional trusted solution for Digital Transaction Management™.


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From: [Peter Pham](#)
To: [Gardea, Christine](#)
Subject: Re: FW: County of Orange - First District Congregate Meal Program
Date: Monday, August 7, 2023 4:22:06 PM
Attachments: [image001.png](#)
[Campaign Contribution Disclosure Form.pdf](#)

Attention: This email originated from outside the County of Orange. Use caution when opening attachments or links.

Hello Christine,

Attached is the form for our contract. Please let me know if you need any additional information. Thank you.

Peter Pham
CEO
Viet America Society

On Thu, Aug 3, 2023 at 3:37 PM Gardea, Christine <Christine.Gardea@ocgov.com> wrote:

Hi Peter

Just wanted to reach out again about the disclosure form. We need that before we can send the agreement. Feel free to reach out if you have any questions.

Thank you.

Christine Gardea

CEO/Finance

Phone (714) 834-3014

From: Gardea, Christine
Sent: Tuesday, August 1, 2023 8:31 AM
To: Peter Pham <vietamericasociety@gmail.com>
Subject: RE: County of Orange - First District Congregate Meal Program

Hi Peter,

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Christine Gardea

CEO/Finance

Phone (714) 834-3014

From: Peter Pham <vietamericasociety@gmail.com>

Sent: Monday, July 31, 2023 3:26 PM

To: Gardea, Christine <Christine.Gardea@ocgov.com>

Subject: Re: County of Orange - First District Congregate Meal Program

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Hello Christine,

Please email the document to this email address, vietamericasociety@gmail.com. Thank you.

Peter Pham

CEO

Viet America Society

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Beginning January 1st, the County has implemented a Campaign Contribution Disclosure policy to comply with Levine Act requirements. Please see attached and email me a signed copy of the form.

Feel free to reach out if you have any questions. Thank you.

Christine Gardea



Finance Analyst
County Executive Office | Budget & Finance
County Administration North

400 W. Civic Center Dr., 5th Floor
Santa Ana, CA 92701
Office: (714) 834-3014 | Cell: (657) 799-6380

www.orangecountycabonds.com



COUNTY OF ORANGE
CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Application or Solicitation Number: _____
Application or Solicitation Title: First District Congregate Meal Program

Was a campaign contribution, regardless of the dollar amount, made to any member of the Orange County Board of Supervisors or to any County Agency Officer on or after January 1, 2023, by the applicant, or, if applicable, any of the applicant's proposed subcontractors or the applicant's agent or lobbyist?

Yes _____ No X _____

If no, please sign and date below.

If yes, please provide the following information:

Applicant's Name: _____

Contributor or Contributor Firm's Name: _____

Contributor or Contributor Firm's Address: _____

Is the Contributor:

- The Applicant Yes ___ No ___
- Subcontractor Yes ___ No ___
- The Applicant's agent/ or lobbyist Yes ___ No ___

Note: Under California law as implemented by the Fair Political Practices Commission, campaign contributions made by the Applicant and the Applicant's agent/lobbyist who is representing the Applicant in this application or solicitation must be aggregated together to determine the total campaign contribution made by the Applicant.

Identify the Board of Supervisors Member(s) and County Agency Officer(s) to whom you, your subcontractors, and/or agent/lobbyist made campaign contributions on or after January 1, 2023, the name of the contributor, the dates of contribution(s) and dollar amount of the contribution. Each date must include the exact month, day, and year of the contribution.

Name of Board of Supervisors Member or County Agency Officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

(Please add an additional sheet(s) to identify additional Board Members or County Agency Officer to whom you, your subconsultants, and/or agent/lobbyist made campaign contributions)

By signing below, I certify that the statements made herein are true and correct. I also agree to disclose to the County any future contributions made to Board Members or County Agency Officers by the applicant, or, if applicable, any of the applicant's proposed subcontractors or the applicant's agent or lobbyist after the date of signing this disclosure form, and within 12 months following the approval, renewal, or extension of the requested license, permit, or entitlement to use.

8/7/23
Date

Viet America Society
Print Firm Name, if applicable



Signature of Applicant

Peter Pham
Print Name of Applicant

**ORANGE COUNTY BOARD OF SUPERVISORS
AND COUNTY AGENCY OFFICERS**

Board of Supervisors

Donald P. Wagner, Chairman, Third District

Andrew Do, Vice Chairman, First District

Vicente Sarmiento, Second District

Doug Chaffee, Fourth District

Katrina Foley, Fifth District

County Agency Officers

Claude Parrish, Assessor

Andrew Hamilton, Auditor-Controller

Hugh Nguyen, Clerk-Recorder

Todd Spitzer, District Attorney-Public Administrator

Don Barnes, Sheriff-Coroner

Shari L. Freidenrich, Treasurer-Tax Collector

From: [Gardea, Christine](#)
To: [Peter Pham](#)
Cc: [McClure, Louis](#)
Subject: FW: County of Orange - First District Congregate Meal Program
Date: Thursday, August 3, 2023 3:37:00 PM
Attachments: [Campaign Contribution Disclosure Form.docx](#)
[image001.png](#)

Hi Peter

Just wanted to reach out again about the disclosure form. We need that before we can send the agreement. Feel free to reach out if you have any questions.

Thank you.

Christine Gardea

CEO/Finance

Phone (714) 834-3014

From: Gardea, Christine
Sent: Tuesday, August 1, 2023 8:31 AM
To: Peter Pham <vietamericasociety@gmail.com>
Subject: RE: County of Orange - First District Congregate Meal Program

Hi Peter,

Thanks for sending the contact information for DocuSign, I will send the agreement today. We will need the attached form for our records before we can finalize the agreement..

Christine Gardea

CEO/Finance

Phone (714) 834-3014

From: Peter Pham <vietamericasociety@gmail.com>
Sent: Monday, July 31, 2023 3:26 PM
To: Gardea, Christine <Christine.Gardea@ocgov.com>
Subject: Re: County of Orange - First District Congregate Meal Program

Attention: This email originated from outside the County of Orange. Use caution when opening attachments or links.

Hello Christine,

Please email the document to this email address, vietamericasociety@gmail.com. Thank you.

Peter Pham
CEO
Viet America Society

On Thu, Jul 27, 2023 at 2:02 PM Gardea, Christine <Christine.Gardea@ocgov.com> wrote:

Good afternoon,

The First District Supervisor's office has notified us that they are requesting to provide grant funding to Viet America Society for a meal gap program. We are currently finalizing the grant agreement with County Counsel. Executing the contract will be performed via DocuSign to expedite the process. To ensure we are sending the agreement to the correct email address, can you please confirm the address the document should be emailed to for signature?

Beginning January 1st, the County has implemented a Campaign Contribution Disclosure policy to comply with Levine Act requirements. Please see attached and email me a signed copy of the form.

Feel free to reach out if you have any questions. Thank you.



Christine Gardea

Finance Analyst

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Yes _____ No _____

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Contributor or Contributor Firm's Address: _____

Is the Contributor:

- | | | |
|--|---------|--------|
| <input type="radio"/> The Applicant | Yes ___ | No ___ |
| <input type="radio"/> Subcontractor | Yes ___ | No ___ |
| <input type="radio"/> The Applicant's agent/ or lobbyist | Yes ___ | No ___ |

Note: Under California law as implemented by the Fair Political Practices Commission, campaign contributions made by the Applicant and the Applicant's agent/lobbyist who is representing the Applicant in this application or solicitation must be aggregated together to determine the total campaign contribution made by the Applicant.

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Date

Signature of Applicant

Print Firm Name, if applicable

Print Name of Applicant

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